

# 2011 - 2012 School Year

## School Policy as Recommended by the State Department

### What to do if a child is not picked up after school:

1. After 15 minutes call the parent's number-mother first.
2. If the mother cannot be located, call the emergency number or numbers which are on the child's registration form.
3. If an emergency person cannot be located, call the father at his work number.
4. If no one can be located after one hour, call the DYFS number (1-800-792-8610) and you will receive their assistance.